## St. Rita Faith Formation Drop Off + Pickup Procedures 2024-2025

## Drop Off

- Please arrive between 4:15-4:30.
- Enter the school with your child(ren).
- Bring your child(ren) to each of their classrooms.
- Make sure the catechist has arrived. Children are never aloud to enter classrooms unsupervised at SRS.
- Sign each child in on the clip board in the classroom.
- At sign in, indicate who will be picking your child(ren) up.

## <u>Pickup</u>

- Please arrive between 4:25-5:35.
- Go to each child's classroom.
- Sign your children out on the sign in sheet.

*Please do not use the playground during Faith Formation (ex., with younger siblings). SRS Aftercare staff need access to the playground to supervise according to their procedures.*